



City of Bristol
Department Of Public Works
Bristol, Connecticut 06010

Board of Public Works – Department Report – November 2012

Public Works Monthly Metrics:

Total Transfer Station Permits	6597
Total Yard Waste Customers	3046
Number of Residential Transfer Station Visitors	5514
Number of Bulk Collections	133

Division Recaps:

Administration current month:

- Managed Requests and feedback from website and FaceBook.
- Trending and analysis of Transfer Station Data.
- Working with vendors for Credit Card Payments.
- Attended Solid Waste Committee meeting.

Administration next month activities:

- Begin Budget process for FY 13-14.
- Continue data analysis for Pay-As-You-Throw.
- Continue efforts to implement Time Clock Plus and Credit Card payments via the website.

Administration staff or concerns:

- No vacancies. Overtime for month cost: \$124.86 (Recording Secretary)

Engineering current month activities:

- Current construction activity: Hart Street detention pond dredging, line striping.

Engineering next month activities

- Construction activity, Hart Street detention pond sediment removal.
- Bidding for Willis Street reconstruction and City Hall roof repairs.
- Continue design work for Brewster Road sewer repair, and Pine Lake parking lot.
- Consultant design for Frederick Street Bridge, Copper Mine Brook flood relief projects, South/ Church/ Union Street intersection realignment, Waterbury Road reconstruction.
- Budget preparation.

Web site www.bristolct.gov E-mail publicworks@bristolct.gov
111 North Main Street – Ground Floor
584-6125 or 584-7791

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Engineering staff or concerns:

- Second interview conducted with leading CADD/GIS Technician candidate.
- Civil engineer position vacant.
- November overtime: \$737.18. 4 CBYD call-ins, including 2 Sunday events

Land Use current month activities:

- Zoning Commission began (and continued) the public hearing for a Special Permit and a Site Plan for a club (Bristol Boys & Girls Club) at 255 West St.
- Zoning Commission scheduled a public hearing for December 19th for two Special Permits and a Site Plan for the first portion of Phase I of the Depot Square redevelopment project proposed by Renaissance Downtowns.
- Planning Commission scheduled a public hearing for December 26th on several amendments to update the city's Subdivision Regulations.
- Staff continued implementation of Aquifer Protection Program, assisting with the preparation of paperwork associated with the registration of nine regulated activities at four sites.
- Temporary employee/GIS intern continued to digitize and update the "Existing Land Use" map as part of the Planning Commission's update of the city's Plan of Conservation & Development.
- Staff conducted site inspection of recently completed parking lot at Greene-Hills School on Pine St.

Land Use next month activities:

- Continue update of city's Plan of Conservation & Development: have intern continue to digitize and update the "Existing Land Use" map.
- Conduct site re-inspection of new K-8 West Bristol school on Clark Ave.
- Continue staff involvement with "Forestville Community Design Project" being conducted jointly by Central CT Regional Planning Agency and the UConn Community Research and Design Collaborative.

Land Use staff or concerns:

No vacancies or staff issues. Monthly overtime cost \$269.33 (Board Secretaries and Assistant Planner at meetings)

Building Maintenance current month activities:

No Information received from division

Building Maintenance next month activities:

Building Maintenance staff or concerns:

Water Pollution Control current month activities:

- Operation of treatment plant and Lab analysis.
- Maintenance; work orders PM at plant and pump stations

Board of Public Works – Public Works Department Activity Report

- Jet Crew recleaned sewers in areas of past sewer stoppages.
 - Grout truck finished work in the Ivy Drive area
 - Remove tank mixers for motor service and reinstall.
 - Maintenance staff servicing UV system during since the end of the disinfection season and installing protective cover over the secondary clarify drive for the winter season.
- Staff worked with our design consultant on the Phosphorus reduction project. Scaled pilot testing of the proposed system started on site.

Water Pollution Control next month activities:

- If weather permits the Road Crew will re-clear sewer easements of trees and branches in the areas of Marsh Road and Mix Street.
- Install new influent channel slide gates at the Broad Street pump station.

Water Pollution Control staff or concerns:

- The Division currently has three vacant positions, the Asst. Chief Plant Operator, Chemist/Lab Supervisor and one Operator. We are currently in the process of combining the positions of Asst. CPO and Lab Supervisor (Chemist)
- Awaiting Army Corp approval and issuance of permit to install the SSO Relief Sewer under the Pequabuck. Construction will begin in late spring after the risk of elevated river flows
- Monthly overtime cost \$4,533 (includes Veteran's Day and Thanksgiving Day holiday staffing)

Streets current month activities:

- Patched road repairs, storm drain repairs, and curb installations
- Continued with roadside maintenance of City properties, including litter and debris removal. This work will be on going throughout the seasons
- Serviced trees, including pruning, removals, stump removals, and testing
- Addressed storm drain repairs and maintenance

Streets next month activities:

- Continue with asphalt repairs, road and structure repairs, and driveway aprons
- Continue with roadside maintenance, including event areas
- Assist other public work programs and departments as required
- Continue operations toward the early arriving winter season

Streets staff or concerns:

- 4 vacancies: Due to retirement and promotions.
- Street Division is currently addressing service requests from the general public with our maintenance programs. Crews will be paving a

portion of Manross Library parking lot. We have been managing these requests through designated areas to maximize our current resources.

- Monthly overtime cost \$ 17795.45,(4 hour minimum call outs for oil spills, drainage issues, and tree failures) winter storm related; internal projects and daily scheduling.

Solid Waste current month activities:

- Generated \$8,309.40 in revenue from TS operations.
- Generated \$2,236 in revenue for scrap recycle buckets.
- Reviewed regional recycling proposed infrastructure.
- Completed four scheduled leaf collections per residence.

Solid Waste next month activities:

- Install winning recycle posters on automated truck.
- Sweep city 1 last time for leaf bag stragglers.
- Install scale winterization improvements.
- Complete grinding of leaves and windrow formation.
- Continue working with DEEP to add food waste to yard waste.

Solid Waste staff or concerns:

- Work to resolve "Overcapacity" outbound scale malfunction display.
- Monthly overtime cost \$18875.

Fleet Maintenance current month activities:

No Information received from division

Fleet Maintenance next month activities:

Fleet Maintenance staff or concerns: